



# SES Provider Site Location Form

**Instructions:** In the spaces below, please provide the physical address of each site at which you serve students participating in Supplemental Educational Services (SES). You must submit *a separate form* for each Local Educational Agency (LEA) in which you operate site(s) (i.e., a provider operating sites in 5 LEAs will submit 5 separate forms) and you must submit *additional forms as needed* if you operate more than 5 sites in a single LEA. Additionally, you must update this form in a timely manner. Please check the button labeled "Add" to add a site to your list of sites within an LEA previously reported; please check the button labeled "Address Change" to change the address of a site previously reported. To submit this form, you may either: (1) click on the "Submit by Email" button; or (2) print and fax the completed form to the attention of Ms. Deanna Hill at (404) 651-9111. If you have questions or require additional information, please contact Ms. Hill by phone at (404) 656-2423 or by email at [dehill@doe.k12.ga.us](mailto:dehill@doe.k12.ga.us).

Name of Entity:

Name of Official Contact Person:

Street Address:

City:  State:  Zip Code:

Telephone:  Fax:

LEA in which the following site(s) are located:

**Site 1**    Add    Address Change

Street Address:

City:

State:  Zip Code:

Site Location is a:

- Business
- Community Facility
- Place of Religious Worship
- Other      If other, specify:

**Site 2**    Add    Address Change

Street Address:

City:

State:  Zip Code:

Site Location is a:

- Business
- Community Facility
- Place of Religious Worship
- Other      If other, specify:

**Site 3**     Add     Address Change

Street Address:

City:

State:     Zip Code:

Site Location is a:

- Business
- Community Facility
- Place of Religious Worship
- Other                      If other, specify:

**Site 4**     Add     Address Change

Street Address:

City:

State:     Zip Code:

Site Location is a:

- Business
- Community Facility
- Place of Religious Worship
- Other                      If other, specify:

**Site 5**     Add     Address Change

Street Address:

City:

State:     Zip Code:

Site Location is a:

- Business
- Community Facility
- Place of Religious Worship
- Other                      If other, specify: